

## ROUNDTABLE MEETING

(This meeting version includes no floor work or Ritual, and is designed to use members' time as efficiently as possible. Room setup is at the discretion of the Auxiliary. It is highly recommended that newly instituted Auxiliaries use either Traditional or Contemporary meetings for six (6) months until they become more familiar with the Ritual of the VFW Auxiliary.)

At the wish of the Auxiliary, meetings may be conducted according to *Robert's Rules of Order, Newly Revised*, thus a Roundtable Meeting is held.

The following items must be included in the Roundtable Meeting:

- Checking Dues Cards
- Roll Call of Officers
- Opening Prayer
- Pledge of Allegiance (see General Instructions for optional Foreign Based Auxiliary Pledge)
- Minutes
- Treasurer's Report
- Business\*
- Closing Prayer

\*Any item not listed above may be added into a Round Table meeting, per Auxiliary needs (e.g., voting on new members, audits, programs, communications, etc.)